

Prop.#	Date	Time	Tenant Name	Tenant Company	Telephone #	Issue	Dispatched	Comments	Via e-mail	Initials
75808	8/6/08	7:42	Vicki Quint	Old Republic Risk @ Deer Creek	262-797-3401	none of the elevators workin in bldg; elevator on far right is stuck open on lobby fl; employee waiting in car to being work because stairs are not an option for her.	Mark G. / cc to John R. Mark G. / cc to John R. Kevin	sent as URGENT e-mail to Mark w/cc to John 8:23 UPDATE: John said it was only one that wasn't working; he rode all the elevators and they seem to be working fine. E-mailed update to Vicki Q.	email	vg
75808	8/6/08	8:19	John Boeltcher	Travelers	262-797-3028	Needs to talk to Mark about bugs	Mark G. / cc to John R.	forwarded email to Mark	email	jm
75808	8/6/08	9:33	Sara Polivka	Froedtert @ 400 WP	414-777-0968	A/c in finance dept too warm	Kevin	sent to email	email	ck
75808	8/6/08	9:35	Sara Polivka	Froedtert @ 400 WP	414-777-0035	lights out over Sandy Stewart's desk, 1st floor Patient Financial Services	Kevin	sent to email	email	ck
75808	8/6/08	9:40	Sara Polivka	Froedtert @ 400 WP	414-777-5010	CONTINUATION OF 8/4 curious to know for sure if 2nd fl elevator is definitely fixed; she doesn't see sign on elevator that it's being repaired but she hasn't heard it move since 8/4.	Kevin N.	KN called Schindler, 10:05 UPDATE they're still working in the fuse room (on site); will advise Kevin (8 advise me) when it's fixed; emailed Sara info. 4:35 UPDATE: Kevin says they took control box to fix @ shop. Should be fixed sometime 8/7 emailed Sara.	phone	vg
75808	8/6/08	9:48	Joyce Washington	Travelers	262-797-3021	remove Takeshi Yamaguchi from card #01880 not an employee now	Mark/John	sent to email	email	ck
75808	8/6/08	10:36	Vicki Quint	Old Republic	262-797-3021	change Mary Govan #1934 to 24/7 access	Mark G. / cc to John R.	sent to email	email	ck
75808	8/6/08	12:28	Liz Dietz	Vrakas/Blum @ Deer Creek	262-797-0400	80 degrees in Patty Hein's section--too hot	Mark G. / cc to John R.	sent to email	email	ck
75808	8/6/08	1:40	Walter	Sedgwick	262-785-8764	blind broken, replace/fix	Gary	sent to emailUpdate: 8-13 GY having Bob Fiedler replace.	email	ck
75808	8/6/08	12:28	Liz Dietz	Vrakas/Blum @ Deer Creek	262-797-0400	80 degrees by Patty Hein's area.	Mark G. / cc to John R.	sent email to Mark & John	email	vg
371	8/9/08	2:40	Rita Norek	Sattell		An office is too hot - KN will stop first thing tomorrow am please replace recessed light in 1st fl ladies room south	Kevin N.	sent email to Kevin	email	jm
376	8/6/08	2:40	Larissa	Metavante	414-357-2324	when you get the chance.	Kevin N.	emailed to Kevin	phone	vg
372	8/6/08	2:48	Sara Sommerfeld	HQ	262-789-2777	MDC Financial, office #5 is too hot	Gary	vents opened up all the way. Update: 8-13 readjusted zone again. GY forwarded message to Kevin	email	ck
372	8/6/08	9:30	Ken Lenser	Velocite	262-754-4949	water cooler leaked over night	Kevin N.	sent to emailUpdate: done MG 1:30	email	jm
372	8/6/08	9:33	Vicki Quint	Old Republic		assign Bill Nicodemus #18052 6/6	John R.	sent to emailUpdate: done MG 1:30	email	ck
372	8/7/08	9:40	Vicki Quint	Old Republic		advising us that graffiti on south face & east side of bldg.	John R.	sent to emailUpdate: done MG 1:30	email	ck
372	8/7/08	11:55	Officer Mike Struck	police department	414-769-2260	this week, request we remove it asap.	Joe Weirick	emailed to Joe Weirick	phone	vg
372	8/7/08	2:06	Kathy Black	OSI	ext 0 262-780-7309	Report # 108-1406 lights out in 3rd floor lunch room No Hurry yesterday someone apparently went home due to allergies saying it was from all the dust atop of the cubes and flipper doors.	Gary	sent to emailUpdate: done 8-20 GY	email	ck
375	8/7/08	3:02	Sara Polivka	Froedtert @ 400 WP	414-777-5010		Christy	sent to Paul Killon, should be doing that regularly	email	ck
376	8/8/08	8:08 (it was really 8:05 but 8:08 looks cool on 8/8/08)	Ken Henderson	Metavante	414-815-2424	there is a noise coming from the ceiling; wants to talk to Kevin to find out if it's their responsibility or ours.	Kevin N.	emailed Kevin 9:38 UPDATE Grunau has been called.	phone	vg
376	8/8/08	8:15	Milwaukee Alarm	Audubon		2 trouble alarms regarding power supply failure box tamper alarm, someone opened control panel	Bob	sent to blackberry	phone	ck
376	8/8/08	8:20	Milwaukee Alarm	Audubon		workers were making very loud, disruptive noise outside their windows; they're gone now but wants to know if they're coming back?	Bob	sent to blackberry	phone	ck
376	8/8/08	9:56	Shelly	lawyers for Travelers	262-780-3995	very hot in there, can feel heat coming out of vents need a key for a 1st floor office, her master key doesn't work	John R.	called John; he walked over to look; it was Liberty Glass who took out window and boarded up (Cathy O scheduled work per John). Don't believe they'll be back today anymore. He'll go talk to Shelly.	phone	vg
376	8/8/08	10:47	Michelle Gagnon	Alistate	608-798-5605	fire alarm pulled by tenant, FD going over, call Josh at Milwaukee Alarm	Caleb	sent message to Caleb, will call Capitol HVAC if he can't do anything will take care of it.	email	ck
375	8/8/08	11:53	Carol Bombinski	Froedtert @ 400 WP	414-777-0968	request for someone to change the burnt out light in the far right office of business.	Kevin	will call Josh and take care of it.	email	ck
377	8/8/08	12:10	Milwaukee Alarm	1 Mayfair Place	262-898-7300	emergency exit door doesn't open. & rear section has wet tiles, condensation from A/C ??	Kevin	sent email to JB Facilities 2:02	phone	ck
378	8/8/08	1:49	Sharon Sloan	Bode Financial Group Racine	262-797-3515	Southern most door to the rear of office emergency exit door does not open; ALSO continue wet ceiling tiles in rear section of office continue.	JB/Facilities	sent to email	email	vg
377	8/8/08	2:15	Scott Allen	Shorewest @ New Berlin Plaza	x103		Joe	sent to email	email	ck
377	8/8/08	2:24	Scott Allen	Shorewest @ New Berlin Plaza	262-797-3515 x103	UPDATE: Joe calling Bonifide 8/18 UPDATE door handle replaced; roofers patched/repared tears in membrane.	Joe R.	Joe will take care of Mon; if prob for tenant, he'll go Sat; VG emailed tenant if that's ok. 4:08 UPDATE Scott Allen says Mon fine. 8/11 UPDATE: Joe calling Bonifide 8/18 UPDATE door handle replaced; roofers patched/repared tears in membrane.	email	vg

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376	8/8/08	4:08	Christopher Neatherton	Cricket Communications	847-315-9528	left a note for the cleaners earlier in the week, soap dispensers are still empty	Christy	sent an email to Maggie Kusch of RegencyUpdate. Jorge had them filled. CK 8/11/08	email	ck
374	8/10/08	8:51	Sylvannah	Women's Super Fitness	414-383-4544	left her a key for cleaning people to come in @ 8am, showed @ 12. What is key for? Please call	Joe	Im for Tom, pager not in service. 8:54 & 9:19, Divd Joe 9:58 sent to email. Update: 8/11 John took another look w/ Tammy, no noise. Usually 1st thing in AM. Have looked periodically through month w/ no results. 8/12 JR sat for 45 min w/ no noise. 8/13 JR checked in am, no noise.	BUZZ	ck
375	8/11/08	8:37	Vicki Quint	Old Republic		Light is still buzzing over Tammy Knight. 1st request 7-2, Dawn Klenke, 1st floor cubew1178 redirect air vent so it doesn't blow directly on her	John R.	sent to emailUpdate: complete 8/11	email	ck
376	8/11/08	8:40	Joel	Metavante		2 Elevators down, called Otis already	Dean	Jamie sent memo to all tenants to inform. Update: 9:46 Trover solutions informed elevators are fixed.	email	ck
374	8/11/08	8:40	Joe R.	Maplewood			Joe/Jamie	verified she has Group 5 access which is M-F 5a-10p, Sat 6a-5p NO SUNDAY ACCESS. 9:43 UPDATE: I advised Eric what I show for each Group & asked him to confirm; whatever changes he has I'll change in system. Didn't remind him that we had similar discussion in May but he didn't dispute what I had for each group.	phone	ck
375	8/11/08	9:11	Eric Crubaugh	Unitm	800-242-8808	employee Meredith Rosa card #1324 tried to get into bldg Sunday but couldn't; please verify status. 9:15 UPDATE: Eric says he Group 5 has access M-Sun 5a-11p. Wants us to sync our system to match theirs.	Vicki G.	will go over there in a little bit	email	vg
372	8/11/08	10:50	Nancy Essers	HQ, (suite M upstairs)	262-789-2777	No lightswitch in big office section of Suite M upstairs, please turn off the overhead lights	Mark	sent to email. Update: VAV box tightened up 8/13 Dean	email	ck
374	8/11/08	10:54	Vicki	Old Republic		John to touch base with Val Rykowski on 4th floor by 1pm today. She's trying to coordinate his time w/ electrician (left vm on Cathy O's phone) front door is out of alignment. 2:04 UPDATE Rita says Wed dr. sees patients; can they make it Thurs?	John	sent to email. Update: Steve @ 1:33; Fiedler Construction to complete siding repairs above windows. Siding repairs scheduled week of 8/25; scheduling Liberty Glass to fix window gap (need fork lift) by end of month.	email	ck
377	8/11/08	12:20	Rita Dailey	Herslof's @ New Berlin Plaza	262-786-8860	1st floor ladies room has toilet that is leaking, 1st stall	Joe R.	MW replied to Steve @ 1:33; Fiedler Construction to complete siding repairs above windows. Siding repairs scheduled week of 8/25; scheduling Liberty Glass to fix window gap (need fork lift) by end of month.	phone	vg
376	8/11/08	2:20	LeRisa	Metavante	800-236-3282	Power/junction box is loose and making a lot of noise.	Dean	sent to email. Update: 8-13 MG replaced.	email	ck
376	8/11/08	3:36	Ward	Metavante	800-236-3282	Near W1178 Dawn Klenke	Dean	sent to email	email	ck
376	8/11/08	3:39	Ward	Metavante	800-236-3282	Walberts. Typing corner near Marylou	John R.	sent to email. Update: VAV box tightened up 8/13 Dean	email	ck
376	8/12/08	8:05	Vicki Quint	Old Republic		Bobby Thompson lost card #1971, deactivate. Assign #1814 24/7	Mark G. / co to John R.	sent to email	email	ck
376	8/12/08	11:18	Vicki Quint	Old Republic		emailed direct to MW: when will windows be repaired? We were hit very hard Sat.; imagine having your windows open in a downpour—that is what we have. Problem is getting worse. We need help here.	Mark G. / co to John R.	sent to email	email	ck
374	8/12/08	11:43	Steve Muller	WI JDBYrderr/CNAC Companies @ Maplewood	262-787-9600	annoying alarm noise going off, not sure where it's coming from but maybe from the front door?	Margaret W.	sent to email. Update: VAV box tightened up 8/13 Dean	email	vg
374	8/12/08	11:43	Steve Muller	WI JDBYrderr/CNAC Companies @ Maplewood	262-787-9600	there is a dying good out our window and all the other geese are attacking it. Can you do something with it?	Margaret W.	sent to email	email	vg
374	8/12/08	2:45	Debbie	HQ @ 200 So. Ex. Dr.	262-789-2777	re: Batzner treatment @ Pinnacles Properties this weekend	Gary Y. / Mark G.	sent to email	email	vg
374	8/12/08	2:58	Debbie	HQ @ 200 So. Ex. Dr.	262-789-2777	re: Batzner treatment @ Pinnacles Properties this weekend	Gary Y. / Mark G.	sent to email	email	vg
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75833	8/12/08	8:06pm	Lateka Sams		414-264-1887	6 1/2 months pregnant, fell @ station, injured back & left leg. Went to hos. Nobody at bus station was helpful. They wouldn't call ambulance. I almost lost my baby.		reported by BUZZ. 8-13 8AM she called biligerant that we think this is a joke, no one is calling her back, kept CK on phone 10min not listening and repeating herself. Assured Cathy would call her shortly.	BUZZ	ck
75834	8/13/08	7:47	Vicki Quint	Old Republic Risk @ Deer Creek	262-797-3401	please verify that Bobby Thompson's card #1814 has 24/7 access.	Cathy O Mark G. / cc to John R.	emailed to Mark w/cc to John 9:56 UPDATE from Mark complete.	email	vg
75835	8/13/08	8:12	Todd	Norflight Pinn II	812-480-1718	asked to talk to Margaret (she's out on business the rest of the week) so wants to talk to Jamie re: bldg on bishop's drive.	Jamie M.	left written msg for Jamie to call Todd back	phone	vg
75836	8/13/08	9:34	Laura	Crum & Forester (CORPORATE in New Jersey)	email: laura_kay@crfms.com	complaints she rec'd concerning bathroom stench and abundant amount of flies		Gary will check but he sprayed for insects on 8/5 and thought it was taken care of, hasn't heard anything since then. 1:39 UPDATE: Gary toured bathroom w/Pam Halverson & Dave Armstrong, they say NO PROBLEMS for them. Gary will check for flies Mon 8/18.	phone	vg
75837	8/13/08	10:50	Tom	AT&T	608-774-1724	Someone's trying to run a phone line but they don't know where the transformer is	Gary Y.	called Joe to contact tenant	phone	jm
75838	8/13/08	12:25	Rita	Sattell	414-390-1499	need 4-6 new key fobs and 2-4 new keys, no rush	Joe Dean	sent to email	email	ck
75839	8/13/08	1:20	RECORDING for Lois Lukas (Sara has off today)	Elevator Emergency @ Midtown Center	414-444-1064	a recorded message identified an elevator emergency at Midtown Center to call tel #.	Vicki G.	haven't had that property since before 2005.	phone	vg
75840	8/13/08	1:35	Barry Young	Froedtert @ 400 WP	414-777-5190	picture fell off wall, large shards of glass on carpeting; suggest wearing gloves to clean up.	Dean S. Dean S.	emailed Dean	phone	vg
75841	8/13/08	1:45	John Josephitis	Wells Fargo		wasps nest outside building		emailed Dean	email	jm
75842	8/13/08	2:54	Dean	Anytime Fitness		bulb needs to be changed at Anytime Fitness - call Randy (manager) at 414-365-9100	Kevin N.	called Kevin - he will make sure he can reach it first	phone	jm
75843	8/13/08	2:45	Dean	Froedtert @ 400 WP		office 218 on 2nd floor needs extra vacuuming, picture fell from wall	Christy	Im for Paul Killion	phone	ck
75844	8/13/08	3:15	Dr. Carter employee Liz Dietz	Maplewood	262-797-0400	seeing smoke near elevator, doesn't smell like smoke spotlight out by her	Kevin Mark	sent to email. Update: Kevin reported demolition on 2nd floor, drywall dust in air.	phone	ck
75845	8/13/08	3:51	Willie (guard)	Vrakas/Blum @ Deer Creek	414-339-5711	smelled smoke on the 2nd floor, so we called the FD, need someone to come override the air handlers	Dean	sent to emailUpdate: complete 8/14 MG	email	ck
75846	8/13/08	11:49pm	Jeff Ladwig	Metavante	262-641-3476	several lights out in office	Joe	divd Dean 12:02am	Buzz	ck
75847	8/14/08	11:34	Janet Andrews	Cambridge		Tom Peskie's paper basket wasn't emptied last night, is overflowing now.	MW/Christy	sent to email	email	ck
75848	8/14/08	12:15	Hi Tech Sandy	Portamedic	262-821-3800	campus pres. And student services are too warm.		sent to emailUpdate: JR reported a power problem on a circuit board, took out A/C is trying to temp repair, he'll talk to tenants.12:37	phone	ck
75849	8/14/08	1:15	Kate	Metavante		thermostat isn't working light out in janitor's closet on 2nd floor	John Dean	sent to emailUpdate: done, DS 9:28 8/15	email	ck
75850	8/14/08	1:35	Sara	Cricket Communications	847-315-9530	there was a power surge which took out the AC, getting warm-when will it be fixed? ALSO 1st fl women's rm soap dispensers not working.	John R.	John said he'll get parts to fix power surge issues 8/15 AM; SOAP issue-VG contacted Jorge @ Regency who said they left note for John earlier this week. John didn't find note. He'll take care of it. 8/15 UPDATE Soap working in ladies rm per Kate.	phone	vg
75851	8/15/08	8:47	Kate	Froedtert @ 400 WP	414-777-0035	2 doors need oiling, into cafeteria by money machine and entrance into Finance	Dean	sent to email	email	ck
75852	8/15/08	9:02	Liz Dietz	Allstate		Cathy Outenzabet advised Michelle Gagnon to expect technical from Environment Asystems Analysis 8/18. He'll inspect Unit #3; won't take but 30 mins or so.	Cathy O	This will be the final test on modifications made at the time of the bidg remodel.	email	vg
75853	8/15/08	9:36	Joan Velk	Xerox	262-797-5241	220v outlet newly installed doesn't have power. Storage room needs extra vacuuming due to ceiling tiles being replaced	John	sent to email	phone	ck
75854	8/15/08	10:51	Todd Merryfield (Regional Mgr)	The Learning Shop	414-659-6568	wants to speak with Ned Brickman re: the protest over the Jets flag.	Tom Schoback	Tom called Todd first to find out what he wants to convey to Ned Brickman.	phone	vg
75855	8/15/08	1:08	Liz Dietz	Vrakas/Blum @ Deer Creek	262-797-0400	she was told the garage door is off its track & her people are afraid to park down there-can one of the guys check it out?	Mark G.	emailed to Mark (didn't cc John because he's off for the day @ 1:00) 1:25 UPDATE: Mark called garage door repair people, they'll more than likely arrive after hours so it won't be fixed before the end of the business day.	email	vg
75856	8/18/08	8:25	Mark	Oncology Alliance	414-778-4331	strong sewer smell in chemo tx area. He still is holding onto the key for the 3rd floor vacancy, higher ups didn't come last week to look at it.	Joe	sent to emailUpdate: done JF 10:21am	phone	ck
75857	8/18/08	9:22	Rita	Sattell	414-390-1499	front door handle is broken, can you look at it?	Dean	sent to email	email	ck
75858	8/18/08	9:28	Liz Dietz	Vrakas/Blum @ Deer Creek	262-797-0400	toilet water is dark brown, is there something going on w/ the water pipes? Can we drink it in coffee	Mark G/ cc JR	sent to email	email	ck

Prop.#	Date	Time	Tenant Name	Tenant Company	Telephone #	Issue	Dispatched	Comments	Via e-mail	Initials
323	8/18/08	10:40	Harriet	Glenpoint OB/GYN		light out in exam room 7	Joe	sent to email Update: Done JR 11:15 8-19	phone	ck
376	8/18/08	11:10	Ward	Metavante		lights out in office 2009 on 2nd floor	Dean	sent to email Update: Dean couldn't find trouble, lights are on! Sent message to Ward @metavante. 12:43pm ck	phone	ck
334	8/18/08	11:43	Linda Weltzer	Center for Behavioral Medicine		Suite 128, light in file room burned out	Kevin	sent to email Update: done 8-18 4:40pm KN	email	ck
335	8/18/08	11:55	Ryan Russell	Cricknet Communications	847-315-9529	need basement room opened to view space for upcoming training needs	John R.	emailed to John R.	email	vg
323	8/18/08	1:08	Vicki	Lung Center of Milwaukee (Dr. Brown's office)	414-964-4450	needs grey key fob replaced ASAP, just doesn't work anymore.	Joe R.	VG emailed to Joe / CK took msg; 8/19 10:46 UPDATE: Joe says complete	phone	ck / vg
385	8/18/08	1:21	Joan Veik	Xerox @ Deer Creek (basement level of office)		wants to clarify what boxes janitors can throw away, she'll mark boxes w/ TRASH sticker OR put LARGE boxes in hallway (she works w/ computer components & doesn't want them thrown away by mistake). ALSO still haven't vacuumed real ref corner of office.	Vicki G.	called Jorge @ Regency; he'll remind his staff to only throw away boxes w/ TRASH stickers; ALSO will tell them to vacuum entire office.	phone	vg
3808	8/18/08	1:50	Vicki Quint	Old Republic Risk @ Deer Creek	262-797-3401	assign new employee Erin Morrison key #1854 please. She started today.	Mark G. / cc to John R.	emailed to Mark cc to John 2:01 UPDATE: John emailed it's done.	email	vg
3808	8/18/08	3:25	Val Rykowski	Old Republic		has asked if the jumbo paint buckets will be removed in one of the closets	Mark	sent to email	email	ck
3808	8/18/08	3:34	Vicki Quint	Old Republic	262-797-3401	deactivate #4078 Shawn McCaigue no longer employee quit over phone so didn't turn in card. Please do asap	Mark	sent to email Update: complete 9:12am 8-19 MG	email	ck
372	8/19/08	8:15	Debbie	HQ	262-789-2777	IBC is putting in cables today for new suite, need access to 2nd floor phone room right away	Gary	will go open it	phone	ck
3836	8/19/08	9:40	Brian Nash	Amtrust	414-687-6982	3rd floor, needs access to phone room, suddenly have no internet or phone service	Gary	will be there in 20 min. Told Brian.	phone	ck
376	8/19/08	10:09	LeRisa	Metavante		squeaky door by cube 1101.	Dean	sent to email	phone	ck
3808	8/19/08	10:11	Liz Dietz	Vrakas/Blum @ Deer Creek	262-797-0400	Cathy the cleaner dropped her keys down elevator shaft.	John	will go get them out now.	phone	ck
3823	8/19/08	10:48	Harriet	Glenpoint OB/GYN	414-961-7444	light out still in exam room, ETA?	Joe	sent to email to let me or her know Update: Done, JR 11:15 8-19	phone	ck
3834	8/19/08	10:50	Mara	Johnson Direct	262-782-2750	having custom conference table made 144"x48", will it fit in elevator?	Joe/Kevin	sent to emails Update: will fit per Kevin, CK called Mara. To let us know, so we can pad elevator.	phone	ck
3834	8/19/08	11:00	Kim Martin	Healthcare Recoveries		suite 150 has a light out in office	Kevin	sent to email	email	ck
372	8/19/08	11:28	Carly Gavre	Pinstripe	262-439-1100	left toilet in the women's bathroom is leaking at the top of the pipes when flushed	Gary	sent to email Update: GY done, 2:42 pm	email	ck
113	8/19/08	11:30	Linda	HSBC	414-365-8889	roof leaking in suite, tiles are spotting. Overhang in front is loose.	Kevin	thinks A/C RTU leaking, will talk to MW Update: CK called Linda, A/C working fine, they think sprinkler systems leaking. About 7 leaks throughout office. 2 in front soaked. Overhang separated from bldg, clients notice & report, leaks on them when raining.	phone	ck
376	8/19/08	3:05	Ken	Metavante	414-815-2424	wants Dean to call him back re: elevator guys who are on site now.	Dean S.	called Dean. He'll call Ken back.	phone	vg
376	8/19/08	4:00	Ward	Metavante		cube 2038 and several others complaining it's too cold.	Dean	sent to email 8:20 am	phone	ck
323	8/19/08	3:45	Mark Golata	Oncology Alliance		Guy said he'd duct tape shut the vent. Ward advised to check temp set 72-75 or rediret vent to keep him happy	Joe	sent to email	email	ck
372	8/20/08	7:07	Pam Halverson	Crum & Foster Central Claims	no tel @ given in email	delete Linda Weirauch & add Jackie Mulinix on key fob report. Delete Mike Koroscik	Gary Y.	sent email to Gary Update: Batzner sprayed w/ chemicals	email	vg
3808	8/20/08	8:01	Edwina Bednar	Old Republic Surety @ Deer Creek	262-787-2640	still issues w/ files in men's bathroom 2nd fl east side of bldg. Following up on conversation Dave Armstrong had w/ Gary re: extenuator coming out	Mark G. / cc to John R.	emailed Mark w/ cc to John 8:12 oops! Forgot Mark off today. 9:13 UPDATE: John completed.	email	vg
372	8/20/08	8:46	Dick Pankratz	IFS	262-317-7448	change access card #05500 from HR Spare to Ashley Trickey w/ same access	Gary	sent to email Update: done working good, GY 3:22pm	email	ck
3808	8/20/08	9:33	Pam Halverson	Crum & Foster Central Claims		back door is sticking and needs adjustment, sometimes doesn't close completely	Gary	sent to email to update all of us Update: Batzner sprayed w/ chemicals and GY filled drain with soap & water.	email	ck
376	8/20/08	9:46	LeRisa	Metavante		Thank you for prompt response. Batzner poured chemicals down drain for fruit flies. Also a strong odor. Sev. People reported this too. How will we handle?	Gary	sent to email Update: done 10:22	email	ck
371	8/20/08	1:12	Julie Pyne	DDN 800 WP	no tel # given in email	1st floor light out in freezer (cafeteria)	Dean S.	emailed to Dean	email	vg
374	8/20/08	3:20	Carol	Froedtert @ 200 WP		ladies room toilet handicap stall, clogged;	Dean	sent to email	phone	ck
385	8/20/08	3:45	Beth Berger	Xerox @ 400 So Ex Dr	262-797-5366	Carol requesting lights be dimmed down at girls desk who gets frequent migraines	Vicki G.	Contractor will return key tomorrow morning to Bethy but she'll keep card this way until she decides it's not necessary anymore.	phone	vg

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385	8/20/08	4:00	Kate	Crickel Communications	847-315-9530	1st day in new office. Windows are really dirty, when is it scheduled.	Christy	MW talked to JR, a sprinkler went haywire and sprayed their windows.	phone	ck
136	8/21/08	12:29am	Rita	Stanley security	800-704-7608	haven't received the test signal for the night	Christy ?	MW to have Ace Windows out today or tomorrow. Replied to Kathy.	BUZZ	ck
372	8/21/08	8:10	Christy	Pinstripe		Joyce Krauser's office locked somehow. Can you unlock? Building paying for it? Their main entrance is soiled & normal soiling from traffic	Gary	will be over shortly	phone	ck
384	8/21/08	10:08	Janet Andrews	Portamedic	262-821-3800	they're scheduled to have meeting in lwr level lunchroom @ 10-4. Norlight has a server room off the lunchroom, the doors are wide open & noise is LOUD. Can anything be done?	MW/Christy	MW sent email to John Baltz to schedule carpet cleaning on separate invoice.	email	ck
346	8/21/08	9:32	Don Campbell	QPS @ Pinn II	262-754-9000	Suite 240 1/2 is way too warm, no a/c	Joe R.	Joe called Norlight (262-792-9700). Servers went down last night; lost AC & computers; they have doors open to cool down room. 10:42	phone	vg
334	8/21/08	10:43	Kent	Cambridge	262-641-3467	same noise is back from last week, ceiling	Kevin	UPDATE: Joe spoke w/Sherry of QPS, doors closed now. Joe thinks ok with Norlight. If a prob, they'll prop doors open.	phone	ck
376	8/21/08	12:20		Melavante	414-815-2424	dead duck outside of south window facing water, please remove	Dean	will go there soon Update: Grunau called.	phone	ck
385	8/22/08	8:10	Kate	Crickel Communications			Mark	sent to email Update: MG removed	phone	ck
337	8/22/08	9:00	Waste Management	Froedtert	414-777-0035	2 cars parked in front of Recycle containers, can't dump overhead lights out in Finance Dept. Tina's area	Dean	will try again tomorrow	phone	ck
308	8/22/08	9:51	Ruth	Bode Financial Group Racine	262-898-7300	change bulb in fluorescent light located in main lobby	JBFacilities	sent via internet Update: done 8-25	email	ck
376	8/22/08	11:49	Sharon Sloan	Security Services	262-923-6953	the door isn't secure at 401	Dean	divd Dean 11:28am	BUZZ	ck
376	8/24/08	11:25	Andy			send Melavante w.o. to replace/repair front door locks at 401 WIP	Christy	sent to melavante	person	ck
376	8/25/08	8:00	Dean	CBRE TECH		door squeaky by receptionist, cube 1101	Dean	sent to email Done: 2:40 DS	phone	ck
376	8/25/08	8:28	Gretchen	Melavante		Kitchen faucet leaking, 2 ceiling tiles need securing in Gary				
388	8/25/08	8:00	Vicki Quint	Old Republic	262-797-3401	Hies' office & Lora Walberts cube	Mark G./ John	sent to emails	email	ck
388	8/25/08	10:15	Vicki Quint	Old Republic	262-797-3401	Are cards #1988 & #1970 247 of 616??	Mark G.	sent to email	email	ck
382	8/25/08	11:02	Kathy Black	OSI @ 200 So. Ex. Dr.	262-780-7309	3rd fl toilet continuously flushing.	Gary Y.	emailed to Gary. 1:05 UPDATE repaired	email	vg
388	8/25/08	11:03	Vicki Quint	Old Republic Risk @ Deer Creek	262-797-3401	3rd fl kitchen faucet dripping	Mark G. / cc to John R.	emailed to Mark cc to John	email	vg
334	8/25/08	11:22	Carol Lambeseder	Trover Solutions @ Maplewood	262-207-5769	2 broken door handles in Suite 150	Kevin N.	emailed to Kevin Update: KN still working on issue, 4:00PM JM	email	vg
389	8/25/08	11:48	Anna Miller	Allstate	608-798-5601	office temp is over 81 degrees	Caleb	sent email to check for us. Cathy called Capitol Automation to adjust	email	ck
382-1	8/25/08	11:55	Rory	Ideal Image (corporate)	813-286-8100	when do monthly charges @ RiverPoint increase?	Tom S. / Vicki G.	Tom verified / Vicki returned Rory's call that increase occurs Nov 1st.	phone	ck
380	8/25/08	11:55	Rory	Ideal Image (corporate)	813-286-8100	when do monthly charges @ Brookfield Commons increase?	Jamie M.	Jamie returned Rory's call.	phone	ck
389	8/25/08	1:25	Anna Miller	Allstate	608-798-5601	please further explain sweep entrance way and police grounds	Cathy O	question directed to CO; CO to respond.	email	vg
372	8/25/08	1:56	Alouna Goldberg	OSI @ 200 So. Ex. Dr.	Kathy Black's tel doesn't open door but card works fine everywhere else. Also works if you're leaving 3rd floor. Can Mark call her regarding 2 leaking faucets? Can washers be put in to work well enough for 1 1/2 yrs until remodel?	Gary Y.	emailed to Gary. 2:19 UPDATE from Gary done	email	vg	
388	8/25/08	3:29	Vicki Quint	Old Republic	262-789-2777	2nd floor lock isn't working at all	Mark	sent to email Update: MG to look at on Tues. w/ John to determine	email	ck
372	8/26/08	8:00	Debbie Krajewski	HQ	262-789-2777	handicap button on main door isn't working, & Suite G on vents for the cafeteria	Gary	sent to email	email	ck
375	8/26/08	8:00	Sara Polivka	Froedtert		Air Maintenance needs roof door opened on 8-28 to clean 2nd floor mens room has soap dispenser that's broken	Dean	sent to email	email	ck
372	8/26/08	9:30	Paula Schwulst	HQ		haven't had any cleaning service since moved in, trash is piling up. Can day porter come? No one has extra keys	Gary	sent to email Update: dispenser installed, 11:10am	email	ck
385	8/26/08	11:50	Kate	Crickel Communications	262-814-2633	's on new 2nd floor expansion area locks, etc	John/Christy	rightly Update: Jorge is sending day porter over there now, no keys available per John for entry after hours. He doesn't even have one.	phone	ck
372	8/26/08	12:44	Barb	HQ			Gary	Jorge will have them go daily too CK	phone	ck
383	8/26/08	1:00	Rob	Letter carrier		stuck in elevator	Joe	will call Otis immediately; 1:11 UPDATE: actually he called Braun Thyssenkrupp Elevator (current contract) they'll be there within 30mins.	phone	ck
323	8/26/08	1:15	Mark	Oncology Alliance	414-507-0092	wants to know about elevator, who put OUT OF SERVICE sign up, what to tell chemo patient who uses cane needs to us elevator for therapy, cannot use stairs.	Joe	Joe will call Mark. 8/27 8:30 UPDATE: Elevator fixed for now, need to replace bad starter relay; awaiting part, will replace 8/27 or 8/27. MW says we won't send out a tenant memo unless it goes down again.	phone	vg

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335	8/26/08	1:25	Karen	Kemper @ 400 So. Ex. Dr.	262-792-6334 cell 414-510-6064	3rd fl ladies room toilet continuously flushing	John R.	emailed John	phone	vg
334	8/26/08	3:20	Time Warner	Suite 260		needs to disconnect service. Please open phone room. getting pretty warm, 80 degrees. Clients in tomorrow & Thrs. Please cool off	Kevin	won't be able to today, will call Time Warner tech	phone	ck
372	8/26/08	3:21	Jeremy Bellin	Sedgwick	262-785-8770		Gary	sent to email, told Jeremy sent email to Gregg 8:55 UPDATE: they were doing fire sprinkler testing this morning and believe that to be the cause, he spoke w/tenant.	email	ck
336	8/26/08	8:04	Jeff	JB Investment @ Pinn I	262-439-2100	odor from sink in suite	Gregg L.	emailed to John. 8/28 9:28 UPDATE: John will meet Bill Moriarty in lobby of their bldg @ 1:30.	phone	vg
75808	8/26/08	10:03	Vicki Quint	Old Republic Risk @ Deer Creek	262-797-3401	meet you?	John R.		email	vg
75808	8/26/08	11:46	Dan	Central 1 security	800-933-4762	supervisory fire panel trouble signal	Doug		BUZZ	ck
75808	8/27/08	3:27	Dan	Central 1 security	800-933-4762	supervisory fire panel trouble signal	Doug		BUZZ	ck
75808	8/27/08	4:26	Dan	Central 1 security	800-933-4762	supervisory fire panel trouble signal	Doug		BUZZ	ck
75808	8/27/08	9:40	Dan	Central 1 security	800-933-4762	supervisory fire panel trouble signal	Doug	Inom	phone	ck
75808	8/27/08	8:39	Vicki	Old Republic		replaced by plumber	Mark/John	will complete on 9-2-08, informed VQ	email	ck
75808	8/27/08	9:59	Vicki	Old Republic		one large trash bin for 4th floor MIS dept.	Mark	sent to email Update: Done	email	ck
75808	8/27/08	1:40	Carly Gavre	Prinstripe	262-439-1100	toilet leaking, far left stall women's room.	Gary	sent to email Update: done Gary 8-27	email	ck
75808	8/27/08	1:35	Jeremy Bellin	Sedgwick		really hot again in there	gary	sent to email	email	ck
75808	8/27/08	2:20	Edwina Bednar	Old Republic	262-797-2640	deactivate cards #16682, 17431 for Alan Pavlic, assign #01924 to him	Mark/John	sent to email	email	ck
75808	8/27/08	2:23	Edwina Bednar	Old Republic	262-797-2640	need 4 Access 1 cards and 4 Access 3 cards asap 8/28	Mark/John	sent to email FOLLOW UP: sent email to Mark/John again - the guys were in training 8/27 afternoon. 8:37 Mark responded that it's been taken care of.	email	ck
75808	8/27/08	2:43	Liz Dietz	Vrakas/Blum @ Deer Creek	262-797-0400	light out in reception	Mark/John	sent to email	email	ck
75808	8/27/08	4:24	Anna Miller	Allstate	608-798-5601	kitchen faucet needs repair, entire faucet fell off - water shooting into air & drenched employee!	Cathy O	CO left msg w/Sauk Plains Plumbing. As soon as she hears back from them, she'll contact Anna @ Allstate.	email	vg
75808	8/27/08	6:31	Shirley	Central Security	800-933-4762	**FROM BUZZ** fire panel trouble signal, left msg on Doug's cell.	Doug A.	sent email to Doug asking for update. 10:17 UPDATE: Doug says he's waiting to hear from Fire Detector Group to fix problem.	email	vg
75808	8/28/08	6:36	Benedicta Fowlkes (msg doesn't indicate where she's from)	re: Greyhound station CVS @ RiverPoint	414-383-3961	**From BUZZ** requesting shower be installed at station. Please call her.	Cathy O	gave cc of msg to Cathy O.	email	vg
75808	8/28/08	7:08	Susan (CVS drug store)	CVS @ RiverPoint	401-770-4987	**FROM BUZZ** returning call from Vicki	Vicki G.	VG returned call	email	vg
75808	8/28/08	7:24	Dina Sebastian	re: Froedtert	414-805-9094	Sebastian or John Balzer	Margaret W.	gave cc of msg to Margaret.	email	vg
75808	8/28/08	7:27	Sue	of Sauk Plains Plumbing	608-798-2121	**FROM BUZZ** FOLLOW UP TO 8/27 issue @ Allstate: sending plumber now to repair kitchen faucet	Cathy O	gave msg to Cathy O.	email	vg
75808	8/28/08	8:28	Denise	Wells Fargo @ 200 WP	414-873-6768	toilet paper rolls too loose (?); keeps falling on floor;	Dean S.	change brands?	phone	vg
335	8/28/08	8:38	Karen	Kemper @ 400 So. Ex. Dr.	262-792-6334	2nd fl vents blowing TOO COLD especially on north side;	John R.	emailed John	phone	vg
375	8/28/08	9:11	Sara Polivka	Froedtert @ 400 WP	414-777-0035	south side probably keeps warmer because of sun overhead lite out in PFS 1st fl Laura Finley's cube	Dean S.	sent email to Dean	email	vg
75808	8/28/08	10:17	Vicki Quint	Old Republic Risk @ Deer Creek	262-797-3401	Charge #4061 from Carrie Pegelow to SPARE. She has terminated	Mark G. / cc to John R.	sent to John who forwarded to Mark (oops)	email	vg
75808	8/28/08	10:31	Jackie (?)	Travelers @ Deer Creek	262-797-5630	2nd fl men's urinal plugged	Mark G.	sent email to Mark cc to John	phone	vg
75808	8/28/08	11:24	Mark	Oncology Alliance	414-778-4331	wants to confirm that front doors and elevator are locked for Monday (holiday)	Joe	sent email to Joe 11:29 UPDATE: Monday's holiday is programmed in the computer for autolock.	phone	vg
75808	8/28/08	12:29	Edwina Bednar	Old Republic @ Deer Creek	262-797-2640	please change card #05743 from HR Spare to Sheila Blier for Monday (holiday)	Mark G. / cc to John R.	sent email to Mark & cc John 8/29 8:48 UPDATE: Mark completed	email	vg
75808	8/28/08	1:56	Walter	Sedgwick	no tel given	they're having problems with opening & closing curtains.	Gary Y.	sent email to Gary.	phone	vg
75808	8/28/08	1:54	Mark	Oncology Alliance	414-778-4331	please change card #23963 from HR Spare to Carol Etzel w/6:30 - 6:00 access	Joe	sent email to Joe 8/29 9:23 UPDATE Joe completed.	phone	vg
75808	8/28/08	2:46	Mark Golata	Oncology Alliance	414-778-4331	PLEASE LEAVE @ FRONT RECEPTION DESK. Use "standard access".	Joe		phone	vg
75808	8/28/08	3:27	Jason of Central 1	re: 211 W. Wisconsin	no tel # given	another fire panel alarm	Doug A.	sent email to Joe 8/29 9:29 UPDATE Joe completed.	phone	vg
347	8/29/08	6:32	Jenny	Bader Rutter @ Pinn III	262-784-7200 x590	**we rec'd fax from FROM BUZZ 8/29 but this call came in @ 12:24 yesterday** locked out of office (335); do you have spare keys?	Gary Y.	Doug is working on batteries so if we get anymore calls about this yet this afternoon, we don't have to call Doug again.	phone	vg
347	8/29/08	6:32	Jenny	Bader Rutter @ Pinn III		do you have spare keys?	Gary Y.	Gary took care of it.	phone	vg

Prop.#	Date	Time	Tenant Name	Tenant Company	Telephone #	Issue	Dispatched	Comments	Via e-mail	Initials
347	8/29/08	6:32	Jerry Walker	of Tax Air Freight (delivery company)	no tel # given	**we rec'd fax from FROM BUZZ 8/29 but this call came in @ 12:24 yesterday** he's at bldg w/delivery but can't find anyone to accept it.	Gary Y.	Gary took care of it. made cc of fax & put on MW's chair. Left vm for John that MW out until 11AM today.	phone	vg
NA	8/29/08	6:24	John Pazonak	of Berghammer	414-406-7318	**FROM BUZZ** wants Margaret to call him	Margaret W.	called Joe; he says we don't do that tenant anymore; VG called Ogden; Sheila sent their maint. guy over and will call the alarm co AGAIN to tell them to change records to call OGDEN and not CB. DDP says our ans serv knows to tell security co that we don't have that property anymore.	phone	vg
336	8/29/08	8:15	Paula	of Stanley Security		fire alarm @ Fuddrucker's; fire dept dispatched.	Joe R.	sent to Mark & John. 9:47 UPDATE: they know about it but everytime we go in there we can't find him. Edwina says the noise has been constant all week.	phone	vg
7808	8/29/08	9:45	Edwina Bednar	Old Republic @ Deer Creek	262-797-2640	there is a cricket sound coming from one of the elevators. Can you check into it?	Mark G. / cc to John R.	sent email to MW with Ron's observations. Until Waste Management strike is over, garbage will be a problem everywhere. 11:35 UPDATE: called Waste Mgmt. they put in request to dispatch pick up today; they'll call 359-1900 when they send someone out. Believes they're picking up on weekend too! Left vm for Ron Sloan 11:50AM	phone	vg
334	8/29/08	8:13	Ron Sloan	Sloan & Associates @ Maplewood		not complaining but offering observation; garbage is piled up around and ON dumpster which is being ripped apart by animals which this could encourage other animals to come around. If he were looking to lease that bldg, this would turn him off.	Margaret W.	Kevin said Joe is working on this w/Butlers Fertig. MW called Joe He needs to go to the property & tell tenants to go back to office. MW also tried calling Bob Fiedler (Fiedler Const) to find out what's going on.	phone	vg
334	8/29/08	10:19	Karen	PLS Financial	414-235-1657 414-359-3000 Option 3 then 2	called to say that the whole bldg is outside because the fire alarm is going off. Do we know what's going on?	Kevin N.	he thought they were gone already but will call Boldt Construction & ask that they be removed.	phone	vg
336	8/29/08	2:30	Gretchen	Metavante	will get to Operator)	requesting paint cans & tarps in parking lot be removed; been there for awhile now.	Dean S.	divd Doug 4:26	BUZZ	ck
330	8/30/08	4:25	Operator 342	Communications support	800-443-8865	Burglary alarm zone 1. Main door forced	Doug	divd Kevin 5:21	BUZZ	ck
344	8/30/08	5:11	Rhonda	Pay Day Loan	414-371-1100	sewage is coming up at the bathroom	Kevin	divd Kevin 10:15am, Pay Day Loan is coming out today to take care of this.	BUZZ	ck
333	8/31/08	10:13	Kathy	Cup of Java	414-202-7813	drain is backing up, need service asap	Kevin	divd Kevin 11:08	BUZZ	ck
333	8/31/08	11:06	Kathy	Cup of Java	414-202-7813	please call back again	Kevin		BUZZ	ck